

SCHOOL DISTRICT OF BUTTERNUT

...PROFESSIONAL STAFF APPLICATION...

An Equal Opportunity Employer

Please type or print

Date: _____

Name: _____
Last First Middle

Address: _____
Number & Street City State & Zip Code

Social Security Number: _____ Phone Number: _____

POSITION DESIRED (Grade Level/Subject Area)

First Choice : _____ Second Choice: _____

Have you filed an application with our school before? _____ Yes _____ No
If yes give date _____ and position applied for: _____

Are you presently under contract with any school district for the next school year? _____ Yes _____ No

EDUCATION

School & Location (City & State)	Diploma Conferred	Grade
_____	_____	_____
_____	_____	_____
_____	_____	_____

College or University (and address) where your credential file is maintained:

Elementary Candidates
(List endorsements to
Your certificate below)

Secondary Candidates
(Certified teaching fields)

Administrative Candidates
(Certified teaching fields
and administrative levels)

Area (s) of Specialization

TEACHING/SCHOOL RELATED WORK EXPERIENCE

List most recent experience first. Include student teaching if less than three years experience. Use separate sheet if necessary.

From	To	Total Years	Name & Address of Employment	Principal/Supervisor	Grade/Subject
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PROFESSIONAL REFERENCES

Please list three references that we may contact, even if they are the same as those on file with your college placement office:

Name	Address	City, State, Zip	Phone (include Area Code)
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Is there a criminal charge, felony or misdemeanor currently pending against you ? ____Yes ____No
If yes, please give a brief description of the pending charge:

Have you ever been convicted of a crime, felony, or misdemeanor? _____Yes ____No If yes,
please give a brief explanatory statement:

Conviction of a crime or arrest is not an automatic bar to employment. The District will consider the nature of the offense, the date of the offense and the relationship between the offense and the position for which you are applying.

Can you perform, with or without accommodation, all the duties of the position you seek?

_____ With Accommodation

_____ Without Accommodation

If accommodation is needed, briefly describe what is needed:

I hereby authorize the Board of Education to make any inquiry of or receive information from any person or organization regarding my suitability for employment and do hereby give permission to those persons or organizations to provide such information. Such inquiries may include and not be limited by enumeration to the quality and quantity of my work, work history and record, character, qualifications and/or records of convictions. For and in consideration of the release of such information. I hereby forever waive, release and covenant not to sue any person or organization, including the Board of Education, its agents, and employees, for the result of providing, obtaining or acting upon such information. I give this waiver, release and covenant not to sue for myself, my heirs, assigns and successors in interest forever. I give this waiver, release and covenant not to sue understanding that the information obtained may be such as to disqualify me for employment. I understand that such information is sought with confidentiality and I will not request copies of such information. I also certify that all statements made on this application are true and complete, accurate and not misleading to the best of my knowledge. I understand that any false statements, incomplete statements or misrepresentations may subject me to disqualification or dismissal. A copy of this authorization shall be as effective as the original.

Acceptance, retention or review of this application for employment by the District does not guarantee that an applicant will be offered the job.

Signature of Applicant

Date

SCHOOL DISTRICT OF BUTTERNUT
312 West Wisconsin Street
Butternut, Wisconsin 54514

CRIMINAL BACKGROUND INVESTIGATION

All, individuals, recommended for employment with the School District of Butternut must satisfactorily complete a criminal background check prior to hire. The following is required of all prospective employees in order to process the date request:

Name (Last) _____ First _____ Middle _____

Sex/Race _____ Date of Birth _____

Social Security Number _____

Other names by which you have been known:

The above referenced information shall be kept in a confidential file and is not part of your application for employment or personnel file if hired.

AUTHORIZATION AND RELEASE STATEMENT

Having made application for employment with the School District of Butternut and desiring them to be informed as to my character and background, I hereby authorize the School District of Butternut to investigate my character and release all persons whomsoever from liability because of furnishing said information.

Date

Signature